

Trinity School PTA

MINUTES

Friday 18th March 2016 – Held in the Hoffman Reading Room

Attendance

Shona English (SE)
 Lisa Stroud (LS)
 Alastair Wilson (AW)
 Angela Bingham (AB)
 Nat Coen (NC)
 Barb Foster (BF)
 Nicola Jameson (NJ)
 Michael Watson (MW)
 Simon Fisher (SF)

Role

Vice Chair
 Vice Chair
 Treasurer
 Secretary
 Committee Member
 Committee Member
 Committee Member
 Parent (representing Mel Watson)
 Teacher

Agenda Item		Action
1. Apologies and Welcome	Apologies were received from Rachel Eaton-Jones. SE welcomed the new committee.	
2. Minutes and matters arising from last meeting	It was suggested that as this was to be a short meeting and there was a lot to be discussed we would not get involved in a discussion about previous minutes at the present time.	
3. Role of the PTA	<p>This item wasn't on the agenda but a significant amount of discussion took place about what the PTA's role actually was. Some felt that the fundraising role had taken too much of a priority in the past and the emphasis should be more on social events and just bringing parents together.</p> <p>AW felt that we needed some clarification on the expected role of the PTA. Suggested having a Terms of Reference so that everyone (PTA members, teachers, parents and the school as a whole) were clear on what the PTA's role was. AW agreed to put some points forward for discussion so that we could clarify this.</p> <p>SE suggested running a survey to gauge the parent's views of the PTA. AW has access to survey tool. SE & LS to draft questions. Will cover in Prep Weekly and provide parents with link to website to complete survey.</p> <p>We also need to determine which are PTA events and which are school events as there seems to be some confusion over this (REJ to confirm). Discussed that the upcoming Easter Bazaar and possibly the bingo night are school events rather than PTA.</p>	<p>AW</p> <p>SE & LS</p> <p>REJ</p>
4. Summer Events	The Committee spent some time discussing the Summer BBQ and it was suggested by NC that this could be altered to	

	<p>become a Summer Swim/Picnic for this year (perhaps in June) as we are all new and the BBQ involved a lot of work. Will ask parents to bring own food and school can sell drinks (have alcohol licence).</p> <p>We also discussed using the marquee for a summer event (a Hog Roast was suggested) and school band could provide music, maybe on the Thursday 7th July after Speech Day or on Friday 8th. We can sell tickets in advance to have an idea of potential numbers and Catering Dept can assist with the food. The problem is that some parents go away straight after Speech Day so we need to bear this in mind. REJ can confirm when the marquee is available.</p> <p>We need to think of ways to try and engage/involve the wider local community in school events if possible to bring in more interest (think of ways to do this, eg posters, banners etc). NC suggested inviting old Trinitonians.</p> <p>To be discussed in more detail at next meeting.</p>	REJ
<p>5. Bring and Buy School Uniform and Kit Sale</p>	<p>NC suggested we could use this as a way to sell on all the lost property in the Seniors and Prep (although we have to notify parents to give them the opportunity to claim any lost property beforehand). We could possibly use the Dining Room or Oakley Hall. BF agreed to go through the Seniors Lost property and AB to do prep. Parents could also sell on their own school uniform/kit for an agreed PTA cut (50/50 was suggested but not confirmed). Possible date of 24 May as Sports Day.</p> <p>NC later discussed this with REJ. Liked idea and suggested doing it after school on 22 April in Oakley Hall. Could link it to Queen's birthday, perhaps with a cake competition for students and/or parents (invite a celebrity judge?) and set up tables for afternoon tea. NC also mentioned asking students to provide music. AB creating poster to advertise event, will ask REJ to review. Should also mention in Prep Weekly. SE checking availability of Oakley Hall.</p> <p>Will agree arrangements at next PTA meeting.</p> <p>.</p>	<p>BF & AB</p> <p>NC AB SE</p> <p>All</p>
<p>6. Any Other Business</p>	<p>BF discussed past events that may wish to consider for the future, such as a Summer Ball (perhaps similar to the Stoodley Ball which was very popular and open to the public but no longer takes place). In past it's been difficult getting participation from Senior parents so could try focussing on events that involve whole school and not just Prep, such as Music or Art exhibition.</p>	

	<p>Also discussed non-uniform days. Usually 2 per year and proceeds donated to charity.</p> <p>It was suggested by NJ that Oakley Hall/the swimming pool could be hired out to other groups, clubs, outside of the school as a way of bringing in revenue for the school or the PTA. To be discussed in more detail at next meeting.</p> <p>Finance, Funding Requests and Easyfundraising to be included on agenda for discussion at next meeting.</p>	
7. Date and time of next meeting	Monday 18 th April at 8.00 am (venue to be confirmed)	SE

Meeting closed 9.15 am.