

Trinity School PTA

MINUTES

Wednesday 1 February 2017 at 7.30pm – Held at 22 St John’s Close, Teignmouth

Attendance

Lisa Stroud (LS)
 Shona English (SE)
 Angela Bingham (AB)
 Darrel Jones (DJ)
 Natalie Coen (NC)
 Kathryn Protheroe (KP)

Role

Vice Chair
 Vice Chair
 Secretary
 Senior Teacher
 Parent
 Parent

Agenda Item		Action
1. Apologies	Apologies were received from Mrs Eaton-Jones, Mel Watson, Alistair Wilson. Emma Ross McNairn, Tania Stone & Claudia Galveo .	
2. Funding Requests	<p>LS explained that whilst AW couldn’t be at the meeting he had given her a total of the PTA accounts as being near £3,700 (including approx. £200 from Prep Movie Night). Suggested keeping £1,000 in account and considering using remainder for funding requests.</p> <p>Discussed the following funding requests (already reviewed by SLT and put forward by Mrs EJ):</p> <ol style="list-style-type: none"> 1) Science Busking (max £410) – Agreed <ul style="list-style-type: none"> - DJ explained science busking as way for children to demonstrate that science can be fun & creative. - Involves approx. 20 children & 2 teachers from Years 4, 5, 7, 8, 12 and 13 - Will be representing school at various events including Science Week (10-19 March). Busking at Teignmouth Triangle 11 Mar and Pavilions 19 Mar. Possibly Devon County Show and other events in future. - Working with 4 other schools to arrange busking. Teignbridge council advertising event - Requesting funding for clothing (white long-sleeve sweat tops for younger children and white lab coats for older children). In discussions with Bev from school shop about using customised science busker logo on back and Trinity logo on front of clothing. - Discussed that clothing can be used again for future events and/or purchased by children for their own use. Event will encourage children to enjoy science and promote the school at the same time. 	

	<p>2) Cybershot Cameras for Prep Art/ICT (max £388 for 6 cameras, £64.80 each) – TBC</p> <ul style="list-style-type: none"> - Mrs Cassidy unable to attend meeting. NC discussed on her behalf. - Requesting set of cameras (up to 6 but happy with less if not sufficient funding) for use on Art projects, build link with ICT and expand curriculum to include photography. - Agreed that should review whether any cameras within the school that could be used, perhaps from James Stanley (IT) or other sources. Further discussions required. <p>3) Tipi for Outside (approx. £500-£600) – Agreed</p> <ul style="list-style-type: none"> - Mrs Parker unable to attend meeting. NC discussed on her behalf. - Requesting new tipi (but not poles as can use old ones). Current tipi bought second hand, lasted 2 years but needs replacing as fabric worn & disintegrating. Needs to be approx. 15ft, Sioux style. - Discussed that popular with the children and agreed that needs replacing, and perhaps relocating. <p>4) Playground Equipment (max £700) – TBC</p> <ul style="list-style-type: none"> - NC submitted request to provide more playground equipment, based on discussions with Mrs Parker (?) and feedback from children. - Mat for chess set (approx. £150), 2 x basketball nets (total £160), giant Jenga (approx. £70), 5 x spacehoppers (approx. £25) giant lego bricks, hula hoops, perhaps storage (approx. £200) - Snakes & Ladders, squares painted on playground, perhaps by Maintenance or children (with a square for each child?) - Also table tennis (SC may have table to donate) - Discussed the need to provide new equipment and review storage. Will consider further once more info on costs etc. - NC to obtain further costs and further discussions required. <p>5) 2 picnic benches for Nursery (approx. £160) – Agreed</p> <ul style="list-style-type: none"> - Request made last year by Liz Saunders as current benches need replacing and too small, so bring out tables & chairs from inside. - PTA agreed request and suggested that Senior School could work with Nursery to make benches and PTA could pay for materials. - SE mentioned this had not yet happened so agreed to pay for benches. SE to contact Nursery to arrange. 	<p>HC/PTA</p> <p>NC</p> <p>SE</p>
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	<p>6) Colouring area for Medical Room (approx. £40) – TBC</p> <ul style="list-style-type: none"> - Debbie Birt unable to attend meeting. NC discussed on her behalf. - Requesting materials (colouring pencils, books, trays etc) to make a colouring area in Medical Centre waiting area - Agreed that should review current resources within School/Art Dept/parents before buying new items. Further discussions required. 	PTA
<p>3. St Patrick's Night Party</p>	<p>Summary of discussions:</p> <ul style="list-style-type: none"> - Max 100 tickets (as max 100 persons in Salle) - £12.50 per ticket (£5.50 for food costs) - Will need to pay band £300 (as £100 deposit already paid) - Auction of promises - current items include voucher for Ashburton Cookery School, Laura Wall books, meal voucher for The Anchor (provided by KC), permanent tattoos for lips, eyeliner and eyebrows (provided by SC) and boat trip (provided by Lisa Wilson). - Auction of promises - other possible items include voucher for Finlake (SC to check), Ladies Mile (NC to check), Paignton Zoo tickets (SE to check), Crealy (SE to check) - Send flyer to parents with form to request tickets and make payment (cash/cheque). SE to do flyer and speak to Mrs EJ about printing & putting into book bags. - NC to speak with Senior Reception & Library about selling tickets, handing out flyers - Lisa Wilson/NC attending Senior Parents Evening on 2 Feb to promote and sell tickets - Need to liaise with Senior teachers to give flyers to pupils - Prep Weekly, Senior Voice, school website and Facebook to confirm tickets on sale, can contact via PTA email or from PTA member from 3.15pm in Playground, 4.45pm in Oakley Hall, (SE to do) 	<p>PTA</p> <p>SE</p> <p>NC</p> <p>NC/Lisa</p> <p>PTA</p> <p>SE</p>

	<ul style="list-style-type: none"> - Created box to store tickets to sell (to be stored in Prep Office with Lisa) - At next meeting, need to confirm alcohol, helpers, float, etc. 	
4. Date and time of next meeting	<p>Next meeting provisionally Weds 22 Feb at 3.30pm in Oakley Hall (SE to check hall availability and confirm).</p> <p>Also AGM will be in the White House Meeting Room on Tuesday 28th March at 7.30pm.</p>	SE

Meeting closed 9.30pm