

TRINITY SCHOOL PTA MEETING MINUTES
Monday 15th June 2015, 7.30pm in The White House

1.	<p>Present: Lynne Seager (Chair) Rachel Blake Sally Van-Es Rachel Eaton-Jones (Prep Head) Liz Parker (Prep Teacher)</p>	
2.	<p>Apologies: Lydia Randall Barb Foster Gayle Githens-Mazer Angela Bingham Clare Linnitt Nigel Birt</p>	
3.	<p>Minutes of last meeting: These were not received in time for the meeting.</p>	
4.	<p>PTA roles:</p> <ul style="list-style-type: none"> • Lynne confirmed that she was willing to continue being Chair until the AGM. • Marcelle Hamilton has recently resigned from the role of Treasurer. The committee wished to express their thanks to Marcelle for a fantastic job and a card was signed by those present. • It was suggested Angela Bingham should be asked if she would be keen to be Secretary (Gayle G-M to be Treasurer). Angela has previous PTA secretarial experience. 	<p>LS to approach Angela.</p>
5.	<p>Charitable Status: It was noted that on 28th May 2015 Trinity PTA were successful in their application to be a registered charity. The registered charity number is 1161888. It is hoped gift aid may be possible for future fundraising events.</p>	<p>LS to include charitable status update on website.</p>
6.	<p>Finance update: Easy fundraising has raised £573.47. £186.56 was transferred by BACS into the PTA bank account on 29th May 2015. Agreed that Easyfundraising needs further publicity.</p>	<p>RB to produce leaflets for Monday's meet teacher.</p>
7.	<p>Swim BBQ summary: Lynne produced a summary of the swim BBQ income & expenditure. It raised £530 profit. It was a well received fun event, with a fantastic social element. The hard work by Lynne, Sally & Gayle was noted. The stalls were well set up and prep parents were willing to help out at the event. A smaller number of committee members were however left to tidy up. There were 6 boarding pupils helping run stalls, which was appreciated.</p>	
8.	<p>Race night summary: A well received fun evening, which raised £1630.92 profit. Thanks were noted to Paul and Nova at Lady's Mile and a card was signed. Lady's Mile provided a great venue, and Jimmy Hill was a great professional race compere. Lots of positive comments from parents & teachers. It was noted that there were no senior parents present. Miss Parker was thanked for driving the school minibus and co-ordinating the teachers.</p>	

9.	<p>Prep play equipment: Lydia was not present, however it was noted that she has offered to communicate with a number of prep parents who run local businesses to see if they would be willing to donate any money towards the purchase costs. Rachel Eaton-Jones commented that the equipment is planned to be installed in October. It is hoped the school will contribute £2k towards the equipment and this will be confirmed in September. Approximately £8k has already been raised (including the swim BBQ and race night). The target is between £11-£12k.</p>	LR to approach businesses asap.
10.	<p>Any other business: It was noted that there was previous communication to the PTA regarding the possibility of staff receiving discounted tickets for PTA events. This was discussed and agreed that everyone should be expected to pay the same amount. The same applies to the PTA committee, as they pay to attend events. It was suggested that this should be included in the Terms & Conditions of the PTA and displayed on the website.</p> <p>Future Events: Some discussion took place regarding future events. It was agreed that parents should be asked what they would like at Monday's 'meet the teacher' sessions. Suggestions included a camping night, cider/ploughmans and barn dance, ladies indulgence evening, a music/picnic event in the summer marquee.</p> <p>Family Bingo: Family Bingo will take place on Saturday 3rd October 2015 at 5.30pm in the Salle. Howie Watkins to be asked to be the bingo caller.</p> <p>Class Representatives: It is hoped to re-introduce class reps commencing in Sept. Parents to be approached on Monday.</p> <p style="text-align: center;">Date & Time of next meeting: Monday 21st September 2015 7.30pm in the White House.</p>	<p>LS to liaise with REJ</p> <p>REJ to ask Carol for name badges for PTA</p> <p>LS to book the Salle & approach Howie. RB to include in Prep weekly.</p> <p>RB to draft role description</p> <p>LS to book White House</p>