

MINUTES OF THE PTA MEETING HELD IN WHITE HOUSE MEETING ROOM

MONDAY 22 JANUARY 2018

PRESENT Shona English
Mel Watson
Ange Bingham
Liz Timoney-White
Becky Eykyn
Emma Ross McNairn
Ilona Rawlines
Clare Whalley

Apologies	Apologies were received from Steph Cox, Claudia Galvao, Nat Coen, Alastair Wilson & Mrs Eaton-Jones	
Used Uniform Sale	<p>Discussed options for selling used uniform.</p> <ul style="list-style-type: none"> - Liz suggested buying items from parents, then PTA sell items at a sale or online (using Facebook page?) with proceeds going direct to the PTA. Need to consider suitable storage facilities (within school or shop?) and person from PTA being responsible for this. - Have a freebie box where items unfit for sale can be taken free of charge - Set up WhatsApp group for parents wishing to advertise items for sale and would deal direct with buyer, no involvement from PTA apart from admin setting up WhatsApp and adding new members. <p>As upcoming event intended to be a meet & greet for new parents, decided that best option is to run a sale and consider above options for the future.</p> <p>Will inform parents of event via leaflet in bookbags, notices in the school and on websites. Mel can help with posters.</p> <p>Ask for items for sale to be handed in on Fri 9 Jan (boxes in Prep and Senior Reception) with helpers from PTA to receive items (Shona, Mel, Becky & Liz available).</p> <p>Each item will be numbered with ticket from raffle book and put on list with seller's name, will keep a record of items sold and pay monies due to parents after event (suggest 50/50 split of sales between parents and PTA).</p> <p>As clothes received likely to vary from excellent to very used condition, discussed whether PTA should set prices to avoid a big range in prices for the same item. For example:</p>	<p>Mel</p> <p>Shona / Mel / Liz / Becky</p> <p>ALL</p>

	<ul style="list-style-type: none"> - £1-2 shirt / £1-2 shoes & wellies / £2-4 trousers / £8-10 jumper / £8-£10 pinafore etc - Also need to consider prices for other items – ballet, rugby, football kit, etc <p>This will need to be agreed prior to advertising events to parents, all thoughts welcome.</p> <p>May have another day to hand in items when return from half-term depending on how much items received on Fri 9 Jan and availability of PTA. Mel & Becky free on Weds 7 & Thurs 8 Jan.</p> <p>Will need to source/bring-in clothes rails and tables for the sale.</p>	<p>ALL</p> <p>ALL</p>
Movie Night	<p>Ask Steph if OK to buy hot dogs & rolls from Bookers. Will need to confirm numbers.</p> <p>Mrs EJ to advise whether parent (?) can provide ice cream same as last year.</p> <p>Mrs EJ to advise when films have been selected so can source them.</p>	<p>Shona / Steph</p> <p>Mrs EJ</p> <p>Mrs EJ</p>
Funding Requests	<p>SE provided update of funding requests agreed at last meeting.</p> <p>Andy Chapple has now bought equipment for the cinema/sound system in the Salle. Will raise cheque for payment. Hoping to have system running by this Friday 26 Jan for school event.</p>	<p>Shona / Alastair</p>
Swim BBQ	<p>Discussed possibility of having event on a Friday evening or Sunday as June busy time of the year with exams, Ten Tors, etc.</p> <p>May have a Swim Picnic rather than a BBQ, asking persons to bring a plate of food.</p> <p>Agreed that need to confirm lifeguards asap once know date of event, usually held on Open Day.</p>	
Parents Networking Event	<p>Whilst discussing potential uses for marquee in the summer, Liz suggested holding a networking event for parents to promote local/own businesses. Perhaps with parents hiring tables and bringing plate of food. Suggested further discussions with Mrs EJ and Mr Coen.</p>	
New roles on PTA	<p>Brief discussion about ways to advertise new roles on PTA, with a number of persons intending to step down soon (Shona, Mel and others). Considering whether to hold AGM in a local pub, or have wine & cheese evening to make event more appealing to new parents. Shona to discuss with Mrs EJ.</p>	<p>Shona</p>
PTA Class Representatives / Weekly Sales	<p>Clare/Liz suggested having a PTA representative from each class. Could arrange weekly sales (cakes, ice creams, etc) with each class taking it in turn, will help raise funds for PTA and encourage participation in PTA. Within current PTA we have the following contacts:</p> <p>Lodge – Becky, Steph & Ange Reception – Emma</p>	

	<p>Year 1 – Ilona, Shona & Steph Year 2 – Mel & Claudia Year 3 – Liz & Shona Year 4/5 – Emma? Year 6 – Nat Year 7 – Clare, Ilona & Ange Year 8 – Nat Year 9 – Liz Year 10 -? Year 11 -?</p> <p>Mrs EJ / Mr Coen to advise on contacts for other classes.</p>	Mrs EJ
Next Meeting	Next meeting likely to be the AGM, agreed provisional date of Weds 7 March from 7pm, Shona will check availability and confirm. on	Shona